



## **GRANT DECLARATION SHEET**

### **FOR SUBMISSION ON COMPLETION OF A FUNDED PROJECT**

The Brun Bear Foundation takes grant fraud very seriously as this diverts scarce resources and support away from legitimate charitable causes. In those cases where we believe grant fraud and/ or unethical behaviour has taken place we will request repayment of the grant and will not accept future applications from the charity or individual concerned. We appreciate your help in ensuring that all the grants that we make are used for their intended charitable purpose.

The Brun Bear Foundation is committed to promoting and maintaining an ethical culture and will not tolerate any illegal or unethical behaviour (eg. fraud, bribery & corruption, money laundering).

The Brun Bear Foundation expects that all organisations / individuals with whom it has a relationship to comply fully with this.

### **Declaration**

We request that you have this declaration signed by two members of the organisation. One of whom should be the applicant. The other a Trustee or of similar standing

We confirm that:

We were authorised to accept this grant on behalf of the organisation

That the information contained in our application was accurate

That the grant was used for the wholly charitable purpose set out in our application

Signed .....

Full name .....

Organisation name .....

Position in the organisation .....

Signed (Trustee or equivalent) .....

Full name .....

Date .....

As a necessary part of the grant making process The Brun Bear Foundation will be collecting data about you. We use this information as part of the process of monitoring the use of those grants. From time to time The Brun Bear Foundation may share the information with other grant providers and external auditors for the following purposes:

Determining, preventing or detecting crime

Ensuring that no one individual is receiving multiple grants

As part of our external auditing requirements

We will not keep your information on file for longer than we need to. In usual circumstances your file will be shredded after 7 years. By signing and submitting this form you give your explicit consent for us to use data relating to you and your organisation for the purposes outlined above.

Please return at the end of the grant period to [team@brunbearfoundation.com](mailto:team@brunbearfoundation.com)